

Isle of Man Grown Green Bowls Charter Standard

Aims

The IOMCCGBA Charter Club Standard is being developed to provide recognition that clubs are well run, sustainable, with child protection and safety paramount. It also recognises the club's commitment to coaching, player and coach development and the maintenance of the running of the game. This stand alone charter has been developed using sport England's Clubmark standard (which is approved by BCGBA). It has been tailor made to suit the Isle of Man.

The charter standard club programme has 3 levels:

Charter Standard Club
Charter Standard Development Club
Charter Standard Community Club

The Charter Standard criteria are linked to the sports development strategy goals of:

- Growth and Retention
- Raising Standards
- Better Players
- Running the Game
- Volunteer Development

It is envisaged that by the end of 2016 at least 50% of all clubs will have attained at least Charter Club Standard. It is hoped this figure will reach 75% by the end of 2018. Once charter standard has been achieved equipment from the 'Bowls for All' project will be provided to the club.

Charter Standard Club

Growth and Retention

1. Affiliated to the IOMCCGBA – All clubs must be an affiliate member of the county crown green bowling association
2. At least one team in the league – The club must have at least one team playing in a competitive, association affiliated, league
3. "Bowls for All" – Hold at least one 1 open development session to attract new members each season

Raising Standards

1. Code of Conduct – Clubs should recognise and use the IOMCCGBA code of conduct, which covers players, officials, parents and spectators
2. CWO Trained – Clubs must have a Child Welfare Officer who has attended a child welfare officer training course
3. DBS checks for all relevant volunteers – All volunteers with a responsibility for juniors (i.e. coaches) must be DBS checked by the association
4. First Aid – The club has an appointed first aider who is qualified and responsible for the first aid equipment, ensuring that it is replenished and in good order

Better Players

1. Level 1 Coach – Each club to have at least one level 1 coach

Running the Game

1. Club Rules – The club should have a set of rules/constitution
2. Annual Club Accounts – These should be presented to your AGM
3. PL Insurance – All clubs must be covered by public liability insurance

Volunteer Development

1. Volunteer Co-ordinator – This person is the support mechanism for other volunteers and should lead recruitment of other volunteers

Charter Standard Development Club

Clubs must meet the Charter Standard Club criteria plus the following:

Growth and Retention

1. Differing Age Teams – Clubs must have a team in at least 2 differing age leagues (i.e. an open age league and an over 60's league) and have at least 1 junior member
2. "Bowls – A sport for all ages" – Internally and externally promote the ethos behind this branding to the clubs members and potential new members, by holding more than one 1 development session, incorporating existing club members, to try and attract new members each season
3. Manx Youth Games – Working with the overall MYG co-ordinator run a regional weekly session for the MYG
4. Regular Club days/nights – Run at least one regular open club session per month at regular scheduled times and dates to allow existing and new members to attend
5. Exercise by Referral Scheme – Appoint a scheme co-ordinator who will coach and run the scheme on behalf of the club

Raising Standards

1. Development Plan - The club has a development plan in place which covers the 5 key criteria of the charter standard:
 - o Growth and Retention
 - o Raising Standards
 - o Better Players
 - o Running the Game
 - o Volunteer Development

Better Players

1. Level 1 Coaches – At least 3 coaches at level 1 or above
2. Level 2 Coach – At least one level 2 qualified coach
3. MYG – Have a club MYG Co-ordinator

Volunteer Development

1. Basic Job Descriptions – Each volunteer role i.e. coach should have a basic role profile

Charter Standard Community Club

Clubs must meet the Charter Standard Development Club criteria plus the following:

Growth and Retention

1. A Team in all Leagues – Club must have a team represented in all leagues (men's and ladies open age leagues, mixed league, and over 60's men's and ladies leagues) and have at least 5 junior members (at least one male and one female).
2. School – Club link established – There should be a link to at least one school. This could be informal, from where junior member are recruited – to a more formal link, where you actively develop the game with the school by delivering coaching etc
3. "Bowls – A sport for all ages" – Externally promote this ethos into the wider community by holding at more than 2 family/new player development day's a year

Raising Standards

1. Improving behaviour – The club holds at least one workshop per year on addressing behaviour and improving standards (ethos/philosophy)
2. Advanced Development Plan – A plan that encompasses more elements than the basic development plan and is tailored for the needs of the local community and is set over a period of 3-5 years

Better Players

1. Club Development Officer – An appointed representative to act lead the development of the club

Club Charter Standard Matrix

	Growth & Retention	Raising Standards	Better Players	Running the Game	Volunteer Development
Charter Club	Affiliated At least one team in a league “Bowls for All” -Run at least one development day per season aimed at new members	Code of Conduct Trained CWO Volunteer DBS Checks First Aid Provisions	1 Level 1 Qualified Coach	Club Rules Accounts PL Insurance	Volunteer Co-ordinator
Development Club	At least 2 teams of different age ranges – 1 Junior MYG Session “Bowls for All” -Run at least one development day per season aimed at new members Regular Club Nights/Days Exercise by Referral Co-ordinator	Development Plan Code of Conduct Trained CWO Volunteer DBS Checks First Aid Provisions	At least 3 Coaches Qualified at Level 1 or above Level 2 Qualified Coach Club MYG Co-ordinator	Club Rules Accounts PL Insurance	Volunteer Co-ordinator Job Descriptions/Role Profiles
Community Club	Entered in all leagues – 5 juniors (at least 1 male & female) MYG Session “Bowls for All” -Run at least two development day per season aimed at new members Regular Club Nights/Days Exercise by Referral Co-ordinator School – Club Links	Improving Behaviour Workshop Advanced 3-5 year Development Plan Code of Conduct Trained CWO Volunteer DBS Checks First Aid Provisions	Club Development Officer At least 3 Coaches Qualified at Level 1 or above Level 2 Qualified Coach Club MYG Co-ordinator	Club Rules Accounts PL Insurance	Volunteer Co-ordinator Job Descriptions/Role Profiles

Achieving Charter Standard

Once charter standard is received the club will receive a Charter certificate from the IOMCCGBA signed by the current president which will be valid for 3 years.

After 3 years they will be audited and if charter standard has been maintained they will receive new accreditation.

If they have achieved higher or lower charter standard the appropriate level certificate will be issued to the club.

On completion of the first level of the Charter the club will receive the following equipment from the bowls association to aid further development:-

- 8 New Sets of Club Bowls*
- 4 x New Jacks and Mats*
- Provision of Association junior bowls for use*

Club development is a continuous thing and where possible clubs should aim for the highest possible standard as doing so will allow them to develop and grow themselves to their full potential.

Review of Charter Standard

The standard will be audited and reviewed by the bowls development officer on a three year cycle and changes may be made at this point.

Clubs should ensure they keep records of achievement and maintenance of the charter standard and make them available for audit on request.

Any regulatory changes will be implemented into the plan with immediate effect.

*The equipment will be on permanent loan, however may be called upon by the association to help with its own development events.

** Should a club lose their Charter Standard status, they may be asked to return all equipment loaned under the terms of the charter.